



FACILITIES MANAGEMENT MISSION STATEMENT

To maintain and enhance the learning environment through quality service and stewardship of UGA's natural and physical resources.

CORE VALUES

Integrity—Personal and Professional

Our commitment is to:

- Maintain the highest degree of personal integrity, accountability and professional ethics
- Emphasize honesty, dependability, teamwork, and open communication
- Involve employees in the decision-making process

Teamwork through Mutual Respect and Fairness

Our success is built upon:

- Valuing people as our greatest resource and maximizing employee potential
- Promoting diversity and treating everyone with fairness and respect
- Providing an enjoyable and safe work environment

Excellence in Service and Innovation

Our promise is to:

- Be the facilities management expert and the campus provider of choice
- Value creativity, innovation and opportunities to learn
- Focus on customer service and building partnerships



UNIVERSITY OF GEORGIA

Facilities Management Division



The University of Georgia Facilities Management Division is the largest of seven (7) divisions reporting to the Vice President for Finance and Administration. The exceptional staff of over 900 personnel within the division manage, operate and maintain campus landscapes, buildings and infrastructure to promote the long-term sustainability of the University.

The University of Georgia Facilities Management Division
 201 Chicopee Complex • 1180 E. Broad Street
 Athens, Georgia 30602-5410
<http://www.fmd.uga.edu>

FACILITIES MANAGEMENT DIVISION (FMD) ADMINISTRATION

With an annual operating budget of just over \$60 million, this division provides the services necessary to operate and maintain the buildings, grounds and utilities for the Athens area campuses. FMD has a dedicated Human Resources department which includes environmental health and safety resources. The division is committed to protecting the safety and health of students, employees, visitors and the environment.

Contacts: Mike Gebeke, Associate Vice President, 706-542-7369 or email michael.gebeke@uga.edu
Clayton Wilcox, Senior Director, Administration, 706-542-7369 or email cpwilcox@uga.edu
Todd Kerzie, Senior Director, Services, 706-542-7369 or email todd.kerzie@uga.edu
Cale Caudell, *Interim* Senior Director, Operations & Infrastructure, email calec@uga.edu
Brett Ganas, *Interim* Senior Director, Maintenance Planning & Design, email wbganas@uga.edu

Katrina Pittman, Director, HR Department, 706-542-1141 or email katrinap@uga.edu
Hope Thomas, Safety Manager, 706-583-8925 or email hthomas@uga.edu

BUSINESS MANAGEMENT

Business Management is comprised of Cost Accounting and Information Technology. FMD operates a work order cost distribution system called AiM®. This system is capable of charging other University accounts for specific work done for the other departments. Campus departments can access current data through the FMD's financial website. Business Management includes the IT department whose primary responsibilities include the maintenance and data mining of the enterprise asset management program; providing support for the campus access control system and customized building automation solutions; and general technical support for desktop and portable applications and equipment.

Contact: Susan Cowart, Finance Director, 706-542-7417 or email scowart@uga.edu
Mollie Johnson Hicks, Assist. Director of Fiscal Affairs, 706-542-7423 or email molliej@uga.edu
Mike Perkins, IT Director, at 706-542-7551, Ext. 755 or email mike.perkins@uga.edu

OFFICE OF SUSTAINABILITY

The Office of Sustainability coordinates, communicates and advances University sustainability initiatives throughout UGA. Programs in academics, research, service and outreach, student engagement, and campus operations create opportunities for effective partnership among students, faculty and staff. The Office of Sustainability assists campus departments in the development of multi-disciplined projects aimed at stewardship of natural resources and promoting healthy living practices at UGA.

Contact: Kevin Kirsche, Director at 706-542-1301 or email kkirsche@uga.edu
Waste Reduction: Mason Towe at 706-286-6948 or email mason.towe@uga.edu

UTILITY AND ENERGY MANAGEMENT DEPARTMENT

Utility and Energy Management oversees the procurement, production, distribution and management of the University's energy resources. The annual energy and utility expenses for the Athens area campuses are paid through this office. Additionally, management of the campus-wide Georgia 811 underground utility locate (call before you dig) function is based in this office, providing a valuable safety service for in-house and outside construction activities and the prevention of damage to the utility infrastructure.

This department also funds many energy efficiency and resource conservation projects.

Contact: Jason Perry, Director, 706.542.7416 or email jcperry@uga.edu

MAINTENANCE PROJECT MANAGEMENT DEPARTMENT

The Maintenance Project Management department's primary mission is to oversee complex major repair and renovation projects. This department manages, schedules, coordinates and completes University projects to provide optimal facilities facilities and minimize disruption to the faculty, staff and student body.

Contact: 706-542-7432

MAINTENANCE ENGINEERING DEPARTMENT

The Maintenance Engineering Department provides comprehensive engineering support including, architectural and interior design expertise to FMD and the University community. Services provided include investigating feasibility of adding to and modifying existing facilities; investigation, trouble shooting and solving operational problems in existing buildings; developing designs and specifications for renovation work; assisting with research equipment purchases by verifying suitability of available services connections; and managing the University's building commissioning activities to ensure systems in new and existing buildings operate efficiently. Within the department the Facilities Inventory section updates and maintains building related data to support University and contractor needs, as well as external reporting requirements.

Contact: Eric Sherman, Director, 706-542-7485 or email ericjs@uga.edu

GROUNDS DEPARTMENT

The Grounds Department is responsible for the landscapes, roads, and walkways that comprise the Athens area campuses exteriors. The department provides landscape architectural design, tree, shrub and turf management; paving and heavy equipment construction; pest management; surveying; sign program management; stormwater management; and organic recycling services.

Contact: Brett Ganas, Director, 706-542-3684 or email wbganas@uga.edu

OPERATIONS AND MAINTENANCE DEPARTMENT

The Operations and Maintenance Department is responsible for structural, mechanical and electrical building operations; preventative maintenance, routine maintenance and repair; and operation and maintenance of campus steam, water, gas, sewer and electrical utility distribution systems. This department is responsible for dispatching staff to respond to emergencies throughout campus. Work is performed by department staff and skilled trades shops.

Contact: Cale Caudell, Director, 706-542-7453 or email calec@uga.edu

SERVICES DEPARTMENT

The Services Department is the largest department within FMD with a staff of over 400 employees. The department is responsible for providing building custodial services and labor support services. Additionally, the department operates a warehouse for supplies and materials for FMD units as well as other campus departments. This group also aids with material requisition for FMD.

Contact: LaRhonda Biggers, Director, 706-542-0293 or email larhonda@uga.edu

WORK REQUEST CENTER

The Work Request Center is FMD's primary contact point for renovation and/or alteration projects. The office coordinates, cost estimates, engineering support and scheduling.

Contact:
Work Control Desk at 706-542-7456 or workrequest.fmd.uga.edu

For more information on FMD Departments, please visit <http://www.fmd.uga.edu/>.