



### FACILITIES MANAGEMENT MISSION STATEMENT

To maintain and enhance the learning environment through quality service and stewardship of UGA's natural and physical resources.

### CORE VALUES

#### *Integrity—Personal and Professional*

Our commitment is to:

- Maintain the highest degree of personal integrity, accountability and professional ethics
- Emphasize honesty, dependability, teamwork, and open communication
- Involve employees in the decision-making process

#### *Teamwork through Mutual Respect and Fairness*

Our success is built upon:

- Valuing people as our greatest resource and maximizing employee potential
- Promoting diversity and treating everyone with fairness and respect
- Providing an enjoyable and safe work environment

#### *Excellence in Service and Innovation*

Our promise is to:

- Be the facilities management expert and the campus provider of choice
- Value creativity, innovation and opportunities to learn
- Focus on customer service and building partnerships



# UNIVERSITY OF GEORGIA

## Facilities Management Division



The University of Georgia Facilities Management Division is the largest of seven (7) divisions reporting to the Vice President for Finance and Administration. The exceptional staff of over 900 personnel within the division manage, operate and maintain campus landscapes, buildings and infrastructure to promote the long-term sustainability of the University.

The University of Georgia Facilities Management Division  
202 Chicopee Complex • 1180 E. Broad Street  
Athens, Georgia 30602-5410  
<http://www.fmd.uga.edu>

## FACILITIES MANAGEMENT DIVISION (FMD) ADMINISTRATION

With an annual operating budget of just over \$60 million, this division provides the services necessary to operate and maintain the buildings, grounds and utilities for the Athens area campuses. FMD has a dedicated Human Resources department which includes environmental health and safety resources. The division is committed to protecting the safety and health of students, employees, visitors and the environment.

**Contacts:** Jeffrey Benjamin, Associate Vice President at 706-542-7369 or email [jeffrey.benjamin@uga.edu](mailto:jeffrey.benjamin@uga.edu)  
Vacant, Senior Director, Operations & Infrastructure at 706-542-5614 or email  
Clayton Wilcox, Senior Director, Administration at 706-542-9481 or email [cpwilcox@uga.edu](mailto:cpwilcox@uga.edu)  
Kimberly Thomas, Senior Director, Services at 706-542-7538 or email [kjohnson@uga.edu](mailto:kjohnson@uga.edu)  
Katrina Pittman, Director, HR Department at 706-542-1141  
Hope Thomas, Safety Manager at 706-583-8925 or email [hthomas@uga.edu](mailto:hthomas@uga.edu)

## BUSINESS MANAGEMENT

Business Management is comprised of Cost Accounting and Information Technology. FMD operates a work order cost distribution system called AiM®. This system is capable of charging other University accounts for specific work done for the other departments. Campus departments can access current data through the FMD's financial website. Business Management includes the IT department whose primary responsibilities include the maintenance and data mining of the enterprise asset management program; providing support for the campus access control system and customized building automation solutions; and general technical support for desktop and portable applications and equipment.

**Contact:** Susan Cowart, Finance Director at 706-542-7417 or email [scowart@uga.edu](mailto:scowart@uga.edu)  
Mollie Johnson Hicks, Business Manager at 706-542-7423 or email [molliej@uga.edu](mailto:molliej@uga.edu)  
Rick Lanard, IT Sr. Manager, at 706-542-7551, Ext. 755 or email [rlanard@uga.edu](mailto:rlanard@uga.edu)

## OFFICE OF SUSTAINABILITY

The Office of Sustainability coordinates, communicates and advances University sustainability initiatives throughout UGA. Programs in academics, research, service and outreach, student engagement, and campus operations create opportunities for effective partnership among students, faculty and staff. The Office of Sustainability assists campus departments in the development of multi-disciplined projects aimed at stewardship of natural resources and promoting healthy living practices at UGA.

**Contact:** Kevin Kirsche, Director at 706-542-1301 or email [kkirsche@uga.edu](mailto:kkirsche@uga.edu)  
**Waste Reduction:** Mason Towe at 706-286-6948 or email [mason.towe@uga.edu](mailto:mason.towe@uga.edu)

## UTILITY AND ENERGY MANAGEMENT DEPARTMENT

Utility and Energy Management oversees the procurement, production, distribution and management of the University's energy resources. The annual energy and utility expenses for the Athens area campuses are paid through this office. Additionally, management of the campus-wide Georgia 811 underground utility locate (call before you dig) function is based in this office, providing a valuable safety service for in-house and outside construction activities and the prevention of damage to the utility infrastructure.

This department also funds many energy efficiency and resource conservation projects.

**Contact:** Tyler Alsen, Director at 706-542-5536 or email [talsen@uga.edu](mailto:talsen@uga.edu)

## MAINTENANCE PROJECT MANAGEMENT DEPARTMENT

The Maintenance Project Management department's primary mission is to oversee complex major repair and renovation projects. This department manages, schedules, coordinates and completes University projects to provide optimal facilities and minimize disruption to the faculty, staff and student body.

Contact: PM Department at 706-542-7432

## MAINTENANCE ENGINEERING DEPARTMENT

The Maintenance Engineering Department provides comprehensive engineering support including, architectural and interior design expertise to FMD and the University community. Services provided include investigating feasibility of adding to and modifying existing facilities; investigation, trouble shooting and solving operational problems in existing buildings; developing designs and specifications for renovation work; assisting with research equipment purchases by verifying suitability of available services connections; and managing the University's building commissioning activities to ensure systems in new and existing buildings operate efficiently. Within the department the Facilities Inventory section updates and maintains building related data to support University and contractor needs, as well as external reporting requirements.

Contact: Eric Sherman, Director at 706-542-7485 or email [ericjs@uga.edu](mailto:ericjs@uga.edu)

## GROUNDS DEPARTMENT

The Grounds Department is responsible for the landscapes, roads, and walkways that comprise the Athens area campuses exteriors. The department provides landscape architectural design, tree, shrub and turf management; paving and heavy equipment construction; pest management; surveying; sign program management; stormwater management; and organic recycling services.

**Contact:** Brett Ganas, Director at 706-542-3684 or email [wbganas@uga.edu](mailto:wbganas@uga.edu)

## OPERATIONS AND MAINTENANCE DEPARTMENT

The Operations and Maintenance Department is responsible for structural, mechanical and electrical building operations; preventative maintenance, routine maintenance and repair; and operation and maintenance of campus steam, water, gas, sewer and electrical utility distribution systems. This department is responsible for dispatching staff to respond to emergencies throughout campus. Work is performed by department staff and skilled trades shops.

Contact: OMP Department at 706-542-7453

## SERVICES DEPARTMENT

The Services Department is the largest department within FMD with a staff of over 400 employees. The department is responsible for providing building custodial services and labor support services. Additionally, the department operates a warehouse for supplies and materials for FMD units as well as other campus departments. This group also aids with material requisition for FMD.

**Contact:** Todd Kerzie, Director at 706.542.0293 or email [attodd.kerzie@uga.edu](mailto:attodd.kerzie@uga.edu)

## WORK REQUEST CENTER

The Work Request Center is FMD's primary contact point for renovation and/or alteration projects. The office coordinates, cost estimates, engineering support and scheduling.

**Contact:** Chadwick Wilson, Director at 706.542.6031 or email at [chadwick.wilson@uga.edu](mailto:chadwick.wilson@uga.edu)

**Work Control Desk at 706-542-7456 or [workrequest.fmd.uga.edu](http://workrequest.fmd.uga.edu)**

For more information on FMD Departments, please visit <http://www.fmd.uga.edu/>.